Appendix A - Equality, Diversity, Cohesion and Integration Impact Assessments

Leeds CITY COUNCIL

ROUNDHAY SECONDARY SCHOOL – EXPAND FROM 250 TO 300 PUPILS - YEARS 7 TO 11.

Service Area: Strategic Development & Investment	**Team:** Built Environment Team
Assessment prepared by: Adele Robinson	**Contact number:** 07891 276856
Date of assessment: 1 June 2016	

1. Summary of project that was assessed:

Increase the admission number of Roundhay Secondary School from 250 to 300 places in years 7 to 11 with effect from September 2017. The expansion would require additional accommodation to be added to the school site.

2. Summary of people/services involved with assessment:

A pupil places operational group meets on a monthly basis to develop and work through proposals to expand school provision across the city, as part of the School Places Strategy – Planning Learning Places in Leeds 2010-2013. This group consists of officers from various services within Leeds City Council. These include: Capacity Planning & Sufficiency, Children's Performance Service, Built Environment, Inclusion, School Improvement and Early Help.

3. Research:

As part of the process to develop options, various research work is undertaken including:

- Projections based on births and take-up, to determine whether there are enough school places within a particular area.
- Parental preference patterns.
- The types of schools within the area, does this offer choice and diversity?
- Research around BME to ensure these groups are not adversely affected.
- Ensure that we adhere to our legal duty of promoting choice and diversity.
- Communicating with schools and local members to gain a better understanding of the wider community
- Communicating with the community at a later stage of the process to obtain views.

7. Who may be affected by this project?

Equality characteristics

[x]	Age	[ ]	Carers	[x]	Disability
[ ]	Gender reassignment	[ ]	Race	[ ]	Religion or Belief
[ ]	Sex (male or female)	[ ]	Sexual orientation		
[ ]	Other				

Stakeholders

[x]	Services users	[x]	Employees	[x]	Trade Unions
[x]	Partners	[x]	Members	[ ]	Suppliers
[ ]	Other please specify:				

Potential barriers.

[x]	Built environment	[ ]	Location of premises and services
[x]	Information and communication	[ ]	Customer care
[ ]	Timing	[ ]	Stereotypes and assumptions
[ ]	Cost	[x]	Consultation and involvement
[ ]	Other, please specify		

8a. Summary of Impacts:				
Equality Characteristic	**Positive Impact**	**Negative Impact**	**Neutral Impact**	**Description**
AGE	**X**			An additional 50 places will be made available in years 7 to 11 from 2017 for children within the Roundhay area.
DISABILITY			**X**	The extension and car park space will be built to DDA guidelines to ensure accessibility in and around the building for all.

8b. Summary of stakeholders involvement:
- Initial briefing sessions with Headteacher, governing body and ward members. - Members of the assessment team who represent various services and partners are part of discussions and meetings throughout the process. - School employees and trade unions will be met during the consultation stage.

8c. Summary of Potential barriers:		
Type of barrier/Issue	**Action needed**	**Impact**
Built environment	DDA guidelines adhered to.	Ensure accessibility for all
Information and Communication	A consultation document and public meeting will be used to convey the aims of the proposal to the wider community.	All relevant parties are able to express their views verbally and in written format.
Consultation and Involvement	Consultation documents available on request in other languages	All communities are consulted and are able to express their views on the proposal.

9. Does this activity bring groups/communities into increased contact with each other (e.g. in schools, neighbourhood, workplace)?
☐ **Yes** ☒ **No** **Please provide detail:**
Action required: None

10. Could this activity be perceived as benefiting one group at the expense of another?

☐ **Yes** ☒ **No** **Please provide detail:**	
Action required:	

11. Equality, diversity, cohesion and integration action plan
(insert all your actions from your assessment here, set timescales, measures and identify a lead person for each action)

Action	Timescale	Measure	Lead person